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Approved For Release 2003/12/03 : CIA-RDP55-00037A000200020002-2

CONFIDENTIAL

3 December 1953

MEMORANDUM FOR: Director of Training

SUBJECT: Weekly Report #48
Assessment and Evaluation Staff
25 November-1 December 1953

I. NEW ACTIVITIES

1. Office of the Chief

a. Arrangements have been made for [redacted] to come to Washington for pre-employment interviews during December.

b. Plans are complete for Chief, A & E, to take a recruiting trip to [redacted] 10-15 December.

2. Training Evaluation Branch

a. DD/A and DD/I TLO's who have taken the Strong Interest Inventory have received their profiles and booklets containing necessary interpretative material.

b. The proposed OTR Regulation prepared by this office establishing administrative structure and policy for the Training Evaluation Program is being reproduced for review by D/TR.

c. An Aids to Training Evaluation manual has been begun to provide instructors with information concerning principles and procedures of good measurement.

d. Arrangements have been made to print the first pre-course waiver test for the BIC(CS) course.

e. Training evaluation reports for the following courses were disseminated during the week:

Language, Russian	8
Phase II, #461 (12 memos)
Evasion and Escape	9

3. Statistics: Assessment and Research Branches

a. Assessment cases scheduled for the week	3
b. Assessments performed	1
c. Assessment appointments cancelled	2
d. Assessment cases written	3
e. Assessment cases to be written	8*

*Including 5 JOT's.

JOB NO. [redacted] FILE NO. [redacted] DOC. NO. 2 NO CHANGE
IN CLASS/ [redacted] CLASS CHANGED TO: TS S 9 RET. JUST. 22
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- f. Professional trainee (JOT) tests administered . . . 0
- g. Language tests administered 0
- h. Cases scheduled for the future:
 - Assessment 9
 - JOT 3
 - Language 3
- i. Pre-training and EOD test batteries administered . 40

- j. The Statistical Report for November is attached.

[Redacted Signature Box]

Chief
Assessment and Evaluation Staff

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